



INTERNATIONAL FEDERATION OF OTO-RHINO-LARYNGOLOGICAL SOCIETIES

*Non-Governmental Organization in Official relationship with World Health Organization
Member of the Council for International Organizations of Medical Sciences, C.I.O.M.S.*

Call for Applications: IFOS World Congress 2030

The World Congress of Oto-Rhino-Laryngology, Head & Neck Surgery is held every four years in a member country of the International Federation of Oto-Rhino-Laryngological Societies (IFOS).

The site and organizer for each Congress are determined by a majority vote of the IFOS General Assembly, followed by the signing of a formal contract. According to the IFOS Constitution, the Congress may not be held in the same country twice within a 20-year period, and while global rotation is encouraged, there are no specific continental rotations. Importantly, there must be no discrimination based on race, color, nationality, or creed.

This notice serves as a call for bids for the **IFOS World Congress 2030**, and the selection process will take place during the upcoming General Assembly in 2026. The Site Selection Committee will evaluate each bid based on its alignment with the criteria set forth in the IFOS constitution and regulations, particularly focusing on the scientific quality, capacity to meet the logistical, financial, and organizational demands of hosting such a major international event.

To be considered for the selection process, the following criteria and guidelines must be met by bidding countries:

Application Requirements

1. **Responsibility:** The host country must assume full responsibility for organizing the World Congress in compliance with rules established by the IFOS Executive Committee and approved by the General Assembly. If the nation has more than one member society, all societies must share responsibility.
2. **Support:** The bid must include proof of support from the country's national society and government, specifically from the Ministries of Education, Health, and Tourism.
3. **Timing:** The World Congress is ideally to be held in June, as per IFOS guidelines.
4. **Detailed Information:** The bid must clearly state the name of the society submitting the application, as well as the proposed city and venue for the Congress.
5. **Leadership and Organization:** The bidding country should nominate their choice for Congress President and the Chairperson of the Scientific Committee.
6. **Professional Congress Organizer:** The country must designate a Professional Congress Organizer who is a member of ICCA, IAPCO, or an equivalent recognized organization, and who will be present during the site visit.



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7. **Logistics:** The bid should include details on hotel classifications, their proximity to the Congress venue, and transportation arrangements between hotels and the Congress center.
8. **Visa Accessibility:** The country must ensure that all international participants will have unrestricted access and visa facilitation to attend the Congress.
9. **Bid Submission:** The bidding country is required to **submit an electronic version**

Evaluation Process

The Site Selection Committee will review the bids based on the alignment with IFOS' constitutional criteria for hosting the World Congress. After an initial review, bids that meet the criteria will undergo an inspection visit by a Site Selection Committee. This visit will be at the applicant's expense.

The final decision will be made during the General Assembly in 2024, and once selected, the chosen host country must continue to meet the conditions outlined in the IFOS regulations for the 2030 Congress.

Minimal guidelines for Space (recommended)

The following are suggestions of **minimum requirements**:

- 3500 bedrooms including hostel and 2&3 stars hotels. Main hotels (50% of beds) to be within close proximity of the convention center
- Convention center meeting rooms

No of Rooms	Capacity of Room		
1	4000 seats	Plenary use	
2	1000 seats*	Simultaneous use	Adequate translation facilities
2	500 seats*	Simultaneous use	Adequate translation facilities
4	300 seats	Simultaneous use	
10	100 seats	Simultaneous use	
3	50 seats	Simultaneous use	
4	20 seats	Committee rooms	

- Adequate feeding arrangements
- Banquet area to seat 3000 attendees
- Exhibit and registration space
- Commercial space – 2000 sq.m. (net surface)
- Scientific space – 3500 sq.m.
- Meeting rooms must have adequate technical support



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We especially encourage applications from countries and regions that have not recently hosted the World Congress.

Application Deadline

All applications must be complete and received by the IFOS office by **January 31, 2026**.

For further information or to submit an application, please contact the IFOS Office at **info@ifosworld.org**.

We look forward to receiving your bid!

Warmest Regards

Prof Angel Ramos-Macias

IFOS General Secretary